

WEEKLY REPORT FOR PROCUREMENT DIVISION

FOR PERIOD ENDING 30 JULY 1986

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

yes  
a. ~~The Production and Services Contracts Branch (P&SCB), Procurement Division, OL, has completed negotiations and will shortly issue a contract to Farren & Associates, Incorporated, of Annandale, Virginia. This firm fixed price (FFP) contract for \$27,500 will provide the Directorate of Science and Technology (DS&T) with a Career Development Program for a Needs Assessment for each of the six DS&T offices. The six offices to be studied are the Office of Technical Service (OTS), the Foreign Broadcast Information Service (FBIS), the Office of Development and Engineering (OD&E), the National Photographic Interpretation Center (NPIC), the Office of Research and Development (ORD), and the Office of SIGINT Operations (OSO). Crucial career development issues facing each office will be identified and discussed with the office directors, senior level managers, and the career management officers. The status of career planning in each DS&T office will be determined in this study. Specific evaluation on the following topics will be stressed: level of career counseling, individual career planning, training programs, management and supervisory development, and human resource planning for the organization. The contractor will require 24 person days to complete the research, interviews, and other work required by this study. Farren & Associates is considered to be the leader in the field of career development.~~ 1-J

25X1

yes  
b. Procurement Division, OL, will soon issue two contracts in support of the Defense Advanced Research Projects Agency (DARPA) program to provide mathematical research for the National Intelligence Mathematics and Multiprocessing Program (NIMMP). A contract valued at approximately one million dollars will be issued to Hughes Aircraft Company to work on Fast Fourier Transforms in their portion of the DARPA project. The second contract valued at approximately \$718,000 will be issued to TRW, Incorporated, which will provide for the development of a general Methodology for designing algorithms and controlling software for possible use in high speed computers. 1-J

25X1

~~SECRET~~

25X1

d. The Production and Services Contracts Branch, Procurement Division, OL, has issued a Request for Proposal (RFP) to provide advertising services for the Office of Personnel. The requirements delineated in the RFP include developing advertising layout and recruitment literature; preparation and placement of approved advertising in newspapers, technical journals, magazines and radio; analysis of advertising effectiveness; and researching different media options. Each of the fourteen potential offerors will be required to submit a sample advertisement as part of the evaluation, demonstrating cost of preparation, design, format and creativity.

25X1  
25X1

e. The Office of Equal Employment Opportunity is implementing the provisions of the Federal Women's Program by offering management development courses targeted to women professionals throughout the Agency. Production and Services Contract Branch, Procurement Division, OL, has issued a Request for Proposal to two firms specializing in such courses in an effort to broaden the base of contract participation for FY-87 and develop new sources in the spirit of the Competition in Contracting Act. It is anticipated that contracts will be initiated with both firms, with each providing courses tailored to a specific segment of the professional women's work force.

staff  
notes

25X1  
25X1

who came  
the RFP  
Ode. 9th  
Copies received  
the RFP

25X1

yes  
g. A Request for Proposal (RFP) was picked up by <sup>13</sup> ~~nine~~ potential bidders ~~on 16 July 1986~~ for furniture . ~~Four~~ <sup>1-2</sup> ~~additional vendors have requested copies of the RFP since that time.~~ As of 25 July 1986, seven vendors have indicated that they would bid, three vendors have indicated that they will not bid (one of whom indicated he didn't know any other company in the marketplace who would be able to meet our specifications,) and three vendors have not yet decided. Due date for the proposals is 1 August, ~~1986~~. Award is expected by 21 August, ~~1986~~.

25X1

3. Significant Events Anticipated During the Coming Week:

25X1

None. 

25X1